

# Introduction

This toolkit was created for financial professionals in the long term care industry in Kansas. The focus is on the non-profit sector, though much of the information is relevant in both non-profit and for-profit arenas. This toolkit covers a broad array of topics, including finance and audits, boards of directors, borrowing, fraud, fundraising compliance, long term care financing, long term care insurance, and Medicare. Several sections in this toolkit are also of interest to Medicare recipients and their families, including the section on Medicare Basics and Medicare Rights and Responsibilities. The annuities and transfer of properties sections are especially important for Medicare recipients and their families.

This toolkit is a compilation of many different sources including those from AAHSA, Lancaster Pollard, the Centers for Medicare and Medicaid Services, the Internal Revenue Service, the Kansas Health Policy Authority, and the Kansas Department on Social and Rehabilitation Services. For a complete list of this toolkit's contributors, please refer to the resources list in the back of the book.